

RAAUZYUW RULSAAH1146 0791257-UUUU--RULSAAH.
ZNR UUUUU
R 201244Z MAR 02 ZYB PSN 926809M34
FM NAVSURFWARCENDIV INDIAN HEAD MD
TO COMNAVAILANT NORFOLK VA
COMNAVIAIRPAC SAN DIEGO CA
COMNAVIAIRESFOR NEW ORLEANS LA
COMNAVSRFPAC SAN DIEGO CA
COMNAVSRFLANT NORFOLK VA
CNATRA CORPUS CHRISTI TX
COMMARFORLANT
COMMARFORPAC
COMNAVIAIRSYS COM PATUXENT RIVER MD
COMDT COGARD WASHINGTON DC
COGARD AR SC ELIZABETH CITY NC
AIG ONE SIX FIVE
AIG SIX NINE SIX SEVEN
COMNAVSAFECEN NORFOLK VA
DPRO GRUMMAN BETHPAGE NY
DPRO BELL HELICOPTER TEXTRON FORT WORTH TX
DPRO BOEING SEATTLE WA
DPRO DOUGLAS LONG BEACH CA
DPRO HUGHES LOS ANGELES CA
DPRO IBM CORP OWEGO NY
DPRO KAMAN AEROSPACE BLOOMFIELD CT
DPRO ROCKWELL INTERNATIONAL ANAHEIM CA
DPRO SIKORSKY STRATFORD CT
DPRO ST LOUIS MO
COMTRAWING TWO KINGSVILLE TX
COMTRAWING ONE MERIDIAN MS
NAVAIRDEPOT JACKSONVILLE FL
NAVAIRDEPOT CHERRY POINT NC
NAVAIRDEPOT NORTH ISLAND CA
INFO CNO WASHINGTON DC
PEO IT WASHINGTON DC
PEOSTRKPNSUAVN PATUXENT RIVER MD
CINCPACFLT PEARL HARBOR HI
CINCLANTFLT NORFOLK VA
CINCUSNAVEUR LONDON UK
CMC WASHINGTON DC
OO ALC HILL AFB UT
CNET PENSACOLA FL
COMNAVCOMTELCOM WASHINGTON DC
COMSPAWARSYS COM SAN DIEGO CA
NCTF-CND WASHINGTON DC
NAVAMMOLOGCEN MECHANICSBURG PA
NAVICP MECHANICSBURG PA
NAVAMMOLOGCEN AMMOPAC SEAL BEACH CA
NAVAMMOLOGCEN AMMOLANT YORKTOWN VA
NAVAMMOLOGCEN AMMOPAC SAN DIEGO CA
NAVAMMOLOGCEN AMMOLANT NORFOLK VA
MITNOC QUANTICO VA
NCTAMS LANT NORFOLK VA
NCTAMS PAC HONOLULU HI
NATEC SAN DIEGO CA
BT
UNCLAS //N08010//

MSGID/GENADMIN/NAVSURFWARCENDIVIH//
SUBJ/CAD-PAD VIRTUAL FLEET SUPPORT (VFS) TRACEABILITY INTERNET
/AVAILABILITY STATUS//
REF/A/LTR/CNO 4790 SER N781 24651917/28JAN2002//
REF/B/DOC/OPNAVINST 4790.2H/01JUN2001//
NARR/REF A IS THE CNO LTR AUTHORIZING DEVIATION FROM NAMP FOR USE OF
VFS CADPAD TRACEABILITY UNDER THE VIRTUAL FLEET SUPPORT PROGRAM.
REF B IS THE NAVAL AVIATION MAINTENANCE PROGRAM (NAMP) INSTRUCTION.
COMNAVAIRLANT FOR N6, N421, N422, N421A2, N421A3, N421B, N85;
COMNAVAIRPAC FOR N6, 421I, N85, N45311; COMNAVAIRESFOR FOR N61A,
N61D, N4215, N422A5, N85; COMNAVSURFPAC FOR N423, N6; COMNAVSURFLANT
FOR N423, N6; CNATRA FOR N6, N421, N42, N4214, NA41; COMMARFORLANT
FOR ALD-D, ALSS, G6; COMMARFORPAC FOR ALD-D,
ALSS, G6; COMNAVAIRSYSYCOM FOR 5.0D, 5.0D4305, AIR-3.0, AIR-3.1.3,
AIR 3.6.2, 3.6.2.1, 5.0D, PMA-202, AIR-3.6, AIR-3.1.3D; COMDT COGARD
FOR G-OCU-3; COMNAVSAFECEN FOR WEPS; DPRO GRUMMAN FOR QA; DPRO BELL
FOR DCMDS-RBO; DPRO BOEING FOR RBEM; DPRO HUGHES FOR RUCLRFA; DPRO
FOR KAMAN FOR GUOH; DPRO SIKORSKY FOR RUDJANI, DCMC; DPRO ST LOUIS
FOR 01, 312; COMTRAWING TWO FOR 01, 312; COMTRAWING ONE FOR 41;
NAVAVNDEPOT JACKSONVILLE FOR FST; NAVAVNDEPOT CHERRY POINT FOR FST;
NAVAVNDEPOT NORTH ISLAND FOR FST; CNO FOR N6, N411, N881C3;
PEOSTRKPNSUAVN FOR PMA-201, PMA-201J2; PEO IT FOR 00, 01;
CINCPACFLT FOR N6, N421; CINCLANTFLT FOR N6; N411; CINCUSNAVEUR FOR
N6, N42; CMC FOR G6, ASL; OO ALC HILL AFB FOR LIWCC; COMNAVCOMTELCOM
FOR N3, N61; COMSPAWARYSYCOM FOR PD16, PD17; NCTF-CND FOR 00, 31,
34; NAVAMMOLOGCEN MECHANICSBURG FOR 04, 431, 4312G, 93E, 35, 20;
NAVICP FOR 0242; NAVAMMOLOGCEN AMMOPAC SEAL BEACH FOR 20;
NAVAMMOLOGCEN AMMOPAC SAN DIEGO FOR 003, 00312; NAVAMMOLOGCEN
AMMOLANT NORFOLK FOR 003, 0032M; MITNOC FOR OPS; NCTAMS LANT FOR
00, 01, N3, N6, JFTOC; NCTAMS PAC FOR N6, N66; NATEC FOR 3.3.A54//
POC/DOT SCHUHART/-/5320Q/LOC:IHDIVNSWC/TEL:301-744-2233 DSN 354
/EMAIL:SCHUHARTDL@IH.NAVY.MIL//
RMKS/1. TYCOMS PLEASE PASS TO ALL PERSONNEL (AME/PR/AO/AZ/AD/AT)
MILITARY AND CIVILIAN RESPONSIBLE FOR INSTALLATION AND DOCUMENTATION
OF CAD/PADS.
2. THE VFS TRACE CAD/PAD MODULE REPLACING ICAPS VER 4.0 IS AVAILABLE
FOR IMPLEMENTATION. REF A PROVIDED THE REQUIRED DEVIATION TO REF B.
ALL ACTIVITIES WITH AN ASSIGNED CAD/PAD VFS SYSTEM UNIT
ADMINISTRATOR (UA) CAN DOWNLOAD THE SOFTWARE FOR LOCAL INSTALLATION.
INDIVIDUAL USERS MUST BE REGISTERED WITHIN VFS TO ACCESS/USE THE
MODULE. MORE INFORMATION ON REGISTRATION IS AVAILABLE THROUGH THE
VFS HOME PAGE - [HTTPS:\(DOUBLE SLASH\)CADPAD.IH.NAVY.MIL](https://(DOUBLE SLASH)CADPAD.IH.NAVY.MIL).
3. THE VFS TRACE CAD/PAD MODULE ENABLES REAL-TIME MAINTENANCE
MANAGEMENT AND REPORTING FOR INSTALLED ASSETS. FLEET ACTIVITIES
MAINTAIN AND USE DATA THROUGH THE INTERNET ELIMINATING MONTHLY AND
QUARTERLY DISKETTE-BASED UPDATES. THE MODULE INCORPORATES THE
FUNCTIONALITY OF ICAPS VER 4.0 WHILE PROVIDING FOR CONTROL AND
TRANSFER OF AIRCRAFT CUSTODY. VFS TRACE CAD/PAD ELIMINATES THE
HISTORICAL CENTRALIZED TRACKING SYSTEM AT NSWCIH DIV, PROVIDING ALL
REGISTERED USERS WITH CONTROLLED ACCESS TO THE INTERNET DATA.
4. DOWNLOAD AND INSTALLATION: EACH ACTIVITY'S UA SHALL DOWNLOAD AND
INSTALL THE VFS TRACE CAD/PAD MODULE AS FOLLOWS:
NOTE: UA MUST BE LOGGED INTO THE MACHINE AS ADMINSTRATOR OR
THE APPLICATION WILL NOT INSTALL PROPERLY.
A. LOGIN TO THE VFS SYSTEM USING UNIT ADMINISTRATOR'S (UA'S)
USERID AND PASSWORD.
B. SELECT THE DOWNLOAD BUTTON.

C. SELECT THE TRACE CADPAD BUTTON. SYSTEM WILL DISPLAY A MESSAGE BOX INDICATING THE PASSWORD HAS BEEN SENT TO THE UA'S EMAIL ADDRESS. SYSTEM WILL THEN ASK IF YOU WANT TO RUN THE FILE FROM ITS CURRENT LOCATION OR SAVE IT TO A DISK. PROCEED TO STEP D1(RUN) OR D2(SAVE) AS APPROPRIATE.

D. 1.SELECT 'RUN' TO INSTALL FROM THE INTERNET. THE SYSTEM WILL PROMPT THE UA FOR THE PASSWORD (FROM STEP C ABOVE). THE APPLICATION WILL BE INSTALLED WITHOUT FURTHER USER INTERACTION. PROCEED TO STEP I. NOTE: YOU MUST BE LOGGED INTO THE MACHINE AS ADMINSTRATOR OR THE APPLICATION WILL NOT INSTALL PROPERLY.

D. 2.SELECT 'SAVE' TO PLACE THE INSTALLATION FILE ON A LOCAL DRIVE, E.I., A CD OR A NETWORK DRIVE. NOTE: ADMINSTRATORS MAY WISH TO DOWNLOAD THE INSTALLED EXECUTABLE (.EXE) TO A FILE OR A LOCAL NETWORK DIRECTORY OR DIRECTLY ONTO EACH USER'S MACHINE. USE OF A LOCAL NETWORK DRIVE WILL SAVE TIME IF THE UNIT HAS SEVERAL USERS REQUIRING THE SOFTWARE INSTALLATION. NOTE: YOU MUST BE LOGGED INTO THE MACHINE AS ADMINISTRATOR OR THE APPLICATION WILL NOT INSTALL PROPERLY.

E. ENTER DESIRED DIRECTORY.

F. WRITE DOWN THE DRIVE/DIRECTORY TO WHICH THE UA DOWNLOADS THE INSTALLED EXECUTABLE (.EXE) FILE.

G. ON EACH USERS MACHINE, RUN THE INSTALLED EXECUTABLE (.EXE) FILE FROM THE LOCATION RECORDED IN STEP F.

H. THE UA WILL BE PROMPT TO ENTER THE PASSWORD (FROM STEP C ABOVE). THE APPLICATION WILL THEN BE INSTALLED ONTO THE WORKSTATION.

I. UA LOGS OFF THE USER'S MACHINE. USER LOGS ONTO LOCAL MACHINE AND LOGS INTO THE VFS SYSTEM USING ASSIGNED USERID/PASSWORD.

J. USER SELECTS THE TRACE CADPAD MODULE TO ASSURE THE SYSTEM EXECUTES. NOTE: SOME VERIFICATION MAY BE PROMPTED BY THE SYSTEM DEPENDING ON INDIVIDUAL BROWSER SETTINGS.

5. HISTORICALLY, INSTALLED CAD/PAD REPORTING HAS BEEN BY DISKETTE SUBMITTED TO NSWCIHDIV FOR CENTRALIZED PROCESSING. A FULL DATA VALIDATION IS REQUIRED TO ASSURE ALL CHANGES MAILED BY SEATS/ICAPS REPORTERS ARE CAPTURED IN THE DATA UPLOADED TO VFS TRACE CAD/PAD. TO CONTROL TRANSITION FROM NSWCIHDIV TO LOCAL MAINTENANCE, EACH REPORTING USER SHALL PROCEED AS FOLLOWS.

A. REVIEW THE WEB TRAINING PROGRAM FOR ONLINE TRAINING ON THE BASIC INPUT REQUIREMENTS. TRAINING IS AVAILABLE ON THE CAD/PAD WEB SITE [HTTPS://CADPAD.IH.NAVY.MIL] UNDER THE PROGRAM TRAINING BUTTON.

B. CONTACT LOCAL UA TO INSTALL VFS TRACE CAD/PAD MODULE AS DELINEATED IN PARA 4 ABOVE.

C. AS SOON AS SOFTWARE IS INSTALLED, NOTIFY NSWCIHDIV [SCHUHARTDL@IH.NAVY.MIL] OF TRANSITION TO LOCAL MAINTENANCE. PROVIDE SQUADRON/UNIT ID, ACFT T/M/S, AND BUSERS ASSIGNED.

D. ACCESS VFS TRACE CAD/PAD MODULE.

E. VALIDATE ASSIGNED ACFT ARE IN THE COMMAND CUSTODY. ONLINE TRANSFERS CAN BE DONE WITHIN THE SYSTEM. REFER QUESTIONS TO THE TRACE TEAM AT VFSTRACE@CADPAD.IH.NAVY.MIL.

F. PRINT INSTALLED EXPLOSIVE DEVICES LOGBOOK PAGES FOR EACH ACFT FROM WITHIN BOTH VFS TRACE CAD/PAD AND SEATS/ICAPS VER 4.0.

G. VALIDATE ACCURACY OF VFS TRACE CAD/PAD DATA USING ICAPS

LOGBOOK PAGES.

H. MAKE CHANGES AS REQUIRED TO UPDATE VFS TRACE CAD/PAD DATA.

I. UPDATE THE MAINTENANCE CYCLE DUE DATE FOR EACH ASSIGNED ACFT. THIS DATA SUPPORTS OTHER MODULES WITHIN THE VFS SYSTEM (I.E. REQUIREMENTS DETERMINATION, WEB ORDERING, AND SLE).

6. AS EACH ACTIVITY TRANSITIONS TO THE VFS TRACE CADPAD MODULE, LOCAL USE/MAINTENANCE OF ICAPS VER 4.0 CAN CEASE. NSWCIHDIV WILL CONTINUE SUPPORT FOR ICAPS VER 4.0 UNTIL ALL USERS TRANSITION TO THE NEW INTERNET CAPABILITY. ACTIVITIES WITHOUT CAD/PAD VFS ACCESS SHALL CONTINUE TO PREPARE AND SUBMIT MONTHLY AND QUARTERLY DISKETTES AS REQUIRED BY REF B.

7. CONTINGENCY PLAN FOR VFS TRACE CAD/PAD MODULE USERS: WHEN OPERATING WITHOUT INTERNET ACCESS, COPY THE APPROPRIATE INSTALLED ASSET PAGE FROM THE PRINTED AIRCRAFT LOGBOOK. NOTE CHANGES TO INSTALLED CAD/PAD DATA. HOLD CHANGES FOR UP TO TWO WEEKS FOR LOCAL INPUT. IF INTERNET ACCESS DOES NOT RETURN, MAIL A COPY OF THE ANNOTATED PAGES TO NSWCIHDIV FOR INPUT. DEPARTMENT OF THE NAVY, COMMANDER (CODE 5320P, 5320Q), NAVAL SURFACE WARFARE CENTER, INDIAN HEAD DIVISION 101 STRAUSS AVENUE, INDIAN HEAD, MD 20640-5035 OR FAX CHANGES TO DSN 354-6699 OR COMM (301)744-6699. RETAIN ANNOTATED LOGBOOK PAGES. WHEN INTERNET ACCESS IS AVAILABLE, VALIDATE ACCURACY OF VFS TRACE CAD/PAD DATA.

8. THE VFS TRACE, LIFE SUPPORT MODULE, WILL NOT BE IMPLEMENTED AT THIS TIME. WHEN THIS MODULE BECOMES AVAILABLE FOR IMPLEMENTATION SEPCOR WILL BE FORWARDED WITH DOWNLOAD PROCEDURES/DIRECTIONS. UNTIL THE VFS TRACE, LIFE SUPPORT MODULE, IS AVAILABLE CONTINUE USING SEATS/ICAPS VER 4.0, SEATS MODULE, FOR MAINTENANCE/MANAGEMENT OF LIFE SUPPORT EQUIPMENT.

9. POCS:

CADPAD WEB MASTER:

DALE THOMAS(ACTING) THOMASDA@IH.NAVY.MIL DSN 354-2225, COMM (301)744-2225.

VFS REGISTRAR:

HARRY DUGAN DUGANHF@IH.NAVY.MIL DSN 354-2241.

VFS TRACE CAD/PAD MODULE DOWNLOAD HELP:

JAY WEAVER WEAVERJB@IH.NAVY.MIL DSN 354-2239.

FLEET SUPPORT TEAM FOR VFS TRACE SYSTEM:

DOT SCHUHART SCHUHARTDL@IH.NAVY.MIL DSN 354-2233.

CARLA CLIFTON CLIFTONCS@IH.NAVY.MIL DSN 354-2232.

CONNIE HAMILTON HAMILTONCF@IH.NAVY.MIL DSN 354-2235.//

BT

#1146

NNNN